



# STEP-BY-STEP ONLINE REGISTRATION INSTRUCTIONS

Welcome! The fastest way to get your vehicle considered by the Selection Committee is to register online. The process takes only a few minutes.

**Please read these instructions prior to registering to guarantee a smooth process.**

**Questions?** Contact : Ida Wilcox, Concoeurs Administrator at 713-521-0105 or [ida@keels-wheels.com](mailto:ida@keels-wheels.com)

## ONLINE REGISTRATION

### HELPFUL HINTS

- Please use traditional upper/lower case whenever entering anything in the online application. Do not type only in lower case or upper case. For example, John Smith not john smith or JOHN SMITH.
- Fill out all of the requested information for your entry. There are several screens to work through.
- All fields on the profile and application marked with a **red asterisk\*** are required. If you do not have the information handy, please type in 'don't know' or 'not applicable'. Failure to enter something will prevent your application from registering.
- Some fields have drop down boxes—hit the arrow and all the possible answers will display.
- **IMPORTANT INFORMATION ABOUT THE PROFILE:** If you are registering for someone else, all of the fields in the initial profile relate to the owner, not to you.
- You will need your insurance information.

**IMPORTANT INFORMATION ABOUT SELECTION:** If you would like to have a vehicle or boat considered, please observe the following steps:

- Cars newer than 1974 are generally not considered.
- Boats follow the ACBS guidelines and are defined on the Boat Class document below. Please review first.
- Automobiles follow the CCCA guidelines and are defined below. Please review first.
- Only 200 automobiles and 100 boats will be selected. The earlier you submit your automobile or boat for consideration, the better.
- Include a brief history of the automobile or boat.
- Keels & Wheels uses a 100 pt. judging system.
- Classes will be reviewed and adjusted when all entries are received.
- To avoid duplication, 2021 automobile entries that were also displayed in 2019 will only be considered after all others have been reviewed.

## PHOTOGRAPH INSTRUCTIONS

The Selection Committee will be unable to consider your vehicle without photographs.

**Three** color photos of your Automobile or Boat are required:

(1) Full Profile | (2) Engine Compartment | (3) Interior (showing front seats/dashboard)

- They **must be in .jpg format** (.pdf photos will not work)
  - They should be individual shots, not a collage
  - They need not be professional shots but must be high quality images. Most smart phone cameras will be sufficient.
  - The profile shot should be taken with the hood and doors closed if entering a automobile.
  - The Full profile shot will be used for the Concoeurs program.
- OPTIONS FOR SUBMITTING PHOTOS
- 1) Send them as an attachment in a separate email to [ida@keels-wheels.com](mailto:ida@keels-wheels.com); **OR**
  - 2) Send them by U.S. mail to: Keels & Wheels Concoeurs d'Elegance PO Box 156, Seabrook, TX 77586